

# RETURN MATERIAL AUTHORIZATION FORM

## LABELS, MATERIAL, RIBBON, TAG

To obtain an authorized RMA number, please complete this form and fax it to us. You will then receive this form back with an RMA # listed at the bottom of this page. Please place a copy of this form in with the product to be sent back and also print or write the number on the outside of the box that is being returned. Return of merchandise without an approved RMA number will not qualify for repair and/or credit. If your product has a different Part# or LOT NUMBER than listed below, please call your sales person before you send your product.

DATE: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Company Name \_\_\_\_\_

Add1 \_\_\_\_\_

Add2 \_\_\_\_\_

City,State,Zip \_\_\_\_\_, \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone# (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Product Returned \_\_\_\_\_

Description of problem (please be detailed)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INVOICE NO: \_\_\_\_\_

Vendor Part Number(s) \_\_\_\_\_

Lot Number(s) of product(s) \_\_\_\_\_

**IMPORTANT! PLEASE DO NOT SEND MATERIAL WITHOUT AUTHORIZED RMA NUMBER!**

This RMA has been approved: \_\_\_\_\_ Initials here

RMA #

**FOR OFFICE USE ONLY**

Authorization \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Ship to:  
CMSI Technologies  
11733 95th Avenue North  
Maple Grove, MN 55369  
Attn: RMA Receiving